



**BYLAWS**

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## SECTION I - GENERAL PRINCIPLES

### *Art. 1.1 – Purposes and distinctive features*

1. The University of Calabria is a public institution with legal entity aimed at scientific research, cultural education and the civil progress of society. It also fosters innovation through the technological transfer of research results.
2. In pursuing these purposes, the University of Calabria also promotes with other public, private, international and national institutions and in particular with the Calabria Region and other local authorities.
3. In order to ensure greater effectiveness of its educational action, the University of Calabria, in compliance with its establishing law, is organized as a residential university and attendance to courses is compulsory and supervised.
4. It schedules the number of students to be enrolled each year in relation to its resources, and allows students to enroll in subsequent years upon assessment of their achievements; it encourages community life for professors, researchers, students and technical-administrative staff in its Residential Center, which is equipped not only with accommodation facilities and canteens but also with facilities for cultural, sport and recreational activities.
5. The services provided by the Residential Center are in no case free of charge. The fee charged to students is equalized to the income level of their households.
6. Because of its residential nature, the University of Calabria also implements measures in the area of students' equal access to university studies.

### *Art. 1.2 – General Principles*

1. The University of Calabria pursues its purposes within the framework of the scientific, educational and administrative autonomy provided by the Constitution of the Italian Republic and the applicable law.
2. Freedom of teaching, as well as of research activities carried out by professors and researchers is ensured. The coordination of teaching and research activities is carried out by the Bodies appointed for this purpose by the laws in force, in the manners and according to the procedures established by the University Regulations, the University Teaching Regulations and the Regulations of the facilities where teaching and research activities are carried out.
3. This Bylaws, the University Regulations and the Regulations of the university facilities guarantee equal dignity of representation and participation for all members of the University of Calabria, in the manners established by the laws in force.
4. To ensure the effectiveness of its actions, the University of Calabria organizes and implements annual and long-time activities and development projects, thus contributing to the preparation of multi-year development plans of both regional and national university systems.
5. The activities of the University of Calabria are characterized by transparency, cost-effectiveness and efficiency. How these criteria should be implemented is defined in the University Regulations. The University of Calabria periodically discloses the resolutions of its governing bodies, the activities of its offices, and the educational and research activities carried out, indicating the amount of funding received and its sources.
6. Management criteria, administrative, financial and accounting procedures along with the responsibilities thereof are governed by the Regulations for Administration and Accounting.
7. The operation and management of the Residential Center shall be governed by these Bylaws and by ad hoc Regulations.

### *Art. 1.3 – Teaching Activities and Cultural Promotion*

1. The University provides courses for all levels of university education, organizing teaching activities in:
  - a) Degree Courses;
  - b) Master's Courses;
  - c) Specialization Courses;
  - d) PhD Courses,

for which relevant degrees/certificates are awarded.

In addition, the University can organize advanced courses, and life-long and recurrent higher education post-graduate courses, (after a Bachelor's or Master's degree); upon completion of these courses first-

and second-level master's degrees are awarded.

On the basis of special agreements, the degrees referred to in this article may also be awarded jointly with other Italian or foreign universities.

2. The University of Calabria organizes:
  - a) tutoring services aimed at guiding and supporting students throughout their course of studies, to actively involve them in their educational process, to remove obstacles to foster successful attendance of courses, also through initiatives related to students' needs, aptitudes and requirements;
  - b) guidance services for enrollment in undergraduate and postgraduate studies, as well as preparatory training activities for the assessment of students' preparation in cooperation with high schools;
  - c) refresher courses for University technical and administrative staff. In addition, for a greater effectiveness of its educational activities, the University of Calabria also provides – based on the procedures set forth in the University Regulations and the Regulations for Administration and Accounting – postgraduate scholarships, also through its centers having spending autonomy that will contribute, each with its own funds.
3. The University of Calabria promotes educational activities self-managed by students in the field of culture, cultural exchanges, sports, and leisure, without prejudice to those regulated by special legislative provisions.
4. The University of Calabria aims at top-quality medical education, including medical specialization, characterized by didactic and clinical-assistance functions, in compliance with the relevant national and supranational provisions.
5. Within the limits of available financial resources, the University of Calabria can start the following courses:
  - a) Courses for the preparation of the exam for professional qualification and public competitions;
  - b) Postgraduate and professional development courses;
  - c) Cultural and educational courses for non-university staff, including refreshment courses for adults, for life-long training and for workers.

In order to promote and carry out these activities, the University of Calabria may enter into agreements and contracts with public and private entities.

#### *Art. 1.4 – University staff and work environment*

1. The University of Calabria promotes the professional development of its staff.
2. The University of Calabria shall put into practice all appropriate actions to ensure the appropriateness and hygienic conditions of study, research and work facilities.
3. The University of Calabria shall endeavor to remove any obstacles to activity performance of disabled staff members and to guarantee them the possibility to enjoy university services.
4. In accordance with the regulations in force, the University of Calabria promotes actions aimed at ensuring equal opportunities, thus removing any obstacles that might affect the effective implementation of substantive equality and preventing any situation that might imply direct or indirect gender discrimination, or any other forms of discrimination against individuals who work and study at university. The University of Calabria undertakes any actions to prevent discrimination both through appropriate gender policies and enhancement of gender studies, and by promoting measures aiming at the creation of a working environment characterized by organizational well-being, as well as by engaging in the removal of all forms of material, moral or psychological violence within the university. The University of Calabria promotes an environment characterized by collaboration and fair interpersonal relations, openness and exchanges with the scientific community, as well as education in human values and the development of the individual in all aspects.
5. To this end, the University of Calabria has adopted a Code of Ethics that establishes the fundamental values of the university community, promotes the recognition and respect for individual rights, as well as the acceptance of duties and responsibilities towards the institution, and dictates the rules of conduct within the university community.
6. The Code of Ethics also provides for the following disciplinary sanctions that may be imposed on its staff, depending on the seriousness of the detected infringement:
  - a) confidential reprimand;
  - b) written reprimand;

- c) written reprimand with filing of the records in the worker's personal file;
- d) exclusion of the person concerned from eligibility to be elected for academic office for up to a maximum of three academic years, starting from the beginning of the first academic year following the resolution of the Academic Senate, as well as exclusion for professors and researchers from the assignment of research funds and university grants allocated for the same period, and suspension of their careers from three months to one year for students;
- e) forfeiture of academic offices, or offices held upon direct appointment by the Rector, with concomitant and automatic extension of the maximum sanctions under (d).

The procedures for the applications of the sanctions above will be provided for in special regulations.

#### *Art. 1.5 - Environmental protection*

1. In its activity of cultural promotion, the University of Calabria shall act as a guarantor for the protection of the natural, landscape and architectural environment, as well as the quality of life.

#### *Article 1.6 - Participation in private bodies.*

1. The University of Calabria can participate in companies or other forms of association under private law for the performance of ancillary teaching and research activities or any other activity that could be useful for the achievement of its institutional purposes.
2. Participation features are defined by specific Regulations and, with the exception of University and academic spin-offs – both of which are governed by specific Regulations – the following principles must be met:
  - a) certification of the level of involvement of the University in the activities carried out; this certificate must be issued by a scientific committee composed of university professors and researchers whose specific competence in the activities carried out is jointly recognized by the university and the participating body; at least one of the members of this committee should come from another Italian or foreign university;
  - b) availability of financial or organizational resources;
  - c) allocation of any dividends to be paid to the university for institutional purposes;
  - d) express provision for shareholders' agreements to safeguard the University of Calabria during capital increases;
  - e) limitation of to the share university's contribution, in covering any losses.
3. The University of Calabria may ensure its collaboration through the free loan of goods, means or facilities, whose charges need to be borne by the bailee.
4. The onerous or free license of the trademark, by way of lease or contribution to merchandising companies, must be specially authorized by the Board of Directors without prejudice to the safeguard of the prestige of the university.
5. A complete and updated list of the public or private bodies in which the University of Calabria participates, as well as of the appointed representatives, is kept by the Director General. Anyone who is interested to refer to this list is allowed to do so.

#### *Art. 1.7 - Internationalization*

1. The University of Calabria fosters international research and training programs, and promotes the mobility of all its staff, through contacts and agreements signed with qualified European and non-European academic institutions, the participation in international networks and consortia, the exchange of scientific knowledge and educational experiences, the definition of educational curricula in languages other than Italian, the promotion of multiple or joint degrees at all levels, and the reception of students, professors, researchers, technicians and administrators from other countries. In this perspective, the university strengthens the language skills of students, professors, researchers and technical-administrative staff.

2. The University of Calabria strives for the simplification of administrative procedures in order to promote access to its research and educational activities by individuals and institutions from every other state.

*Art. 1.8 – Management System for University Document, Document Flow and Archives*

1. Pursuant to Legislative Decree No. 235/2010, the *Sistema di Gestione dei Documenti, dei Flussi Documentali e degli Archivi (Si.Ge.D.)* the University's System for Document, Document Flow and Archives Management is made up of the system managing the university's registration office, the documents management office and the archives office.

## SECTION II – BODIES OF THE UNIVERSITY

*Art. 2.1 – Bodies of the University*

1. The bodies of the University of Calabria are listed below:
  - a) the Rector;
  - b) the Academic Senate;
  - c) the Board of Directors;
  - d) the Board of Auditors;
  - e) the Evaluation Board;
  - f) the Director General.
2. In addition to the bodies listed above, the University of Calabria also has a Student Council, a Disciplinary Board and a Joint Committee for Equal Opportunities.

*Art. 2.2 – The Rector*

1. The Rector performs the following functions:
  - a) is the legal representative of the University of Calabria and the director, promoter and coordinator of scientific and educational activities;
  - b) ensures the pursuit of the goals of the University of Calabria according to quality criteria and in accordance with the principles of effectiveness, efficiency, transparency and promotion of merit;
  - c) presents the university's three-year planning document, as referred to in Article 1-terdel of the Legislative Degree dated 31/01/2005, No. 7, converted, with amendments, by Law 31/03/2005, No. 43, also considering the opinions of the Academic Senate; he/she also proposes the annual and three-year budget and the final account;
  - d) suggests candidates for the position of the Director General;
  - e) proposes disciplinary proceedings for any circumstance that may give rise to sanctions more severe than censure; this proposal should be submitted to the Disciplinary Board within thirty days from the assessment of the circumstances;
  - f) submits proposals to the Academic Senate about infringements of the Code of Ethics, whenever such infringements do not fall within the competencies of the Disciplinary Board;
  - g) concludes contracts for teaching activities, also hiring distinguished foreign professors, researchers, scholars and professionals, upon proposal of the competent academic bodies.
2. moreover, the Rector also performs the following activities:
  - a) proposes candidates for the Board of Directors, four members of which are from Unical and one member from other institutions, in accordance with the provisions of Article 2.5, Paragraph 3, letters c) and d) to the Academic Senate, and appoints them;
  - b) chooses the Chairman of the Board of Auditors from administrative and accounting magistrates and state lawyers;
  - c) convenes and chairs the Academic Senate and the Board of Directors, of which he/she is an ex-officio member;
  - d) provides for the enactment of the University Statute, University Regulations as well as the Regulations of the various University facilities;
  - e) supervises the proper functioning of the facilities/offices of the University of Calabria, ensuring the adoption of criteria ensuring efficient services and identifying administrative responsibilities;
  - f) issues the announcement for students' admission each year;
  - g) performs disciplinary actions over professors, researchers and students within the scope of his/her

- powers provided by law, the University Regulations and this Statute, having the power to impose censure disciplinary measures;
- h) enters into contracts and agreements – whenever they do not fall among the responsibility of the Director General – referring to educational and research facilities, according to the Rules and Regulations for Administration and Accounting;
  - i) at the beginning of each academic year he/she submits a report on the state of the university and its social accountability budget to the Bodies of the University of Calabria;
  - j) represents the University of Calabria in legal proceedings, generally having recourse to the University Attorney's Office and the State Attorney's Office;
  - k) as the President of the Academic Senate, he /she is obliged to include the motion referred to in Article 2, Paragraph 1, letter e) of Law No. 240/2010, as well as in Article 2.4, Paragraph 1, letter f) of these Bylaws, among the items on the agenda of the first session of the Academic Senate, when at least one third of the members of the Senate have submitted a formal request of such motion;
  - l) exercises any other function not expressly attributed to other Bodies by the Bylaws, and other powers delegated to him/her by law, by this Statute and by the general and special Regulations of the university.
3. The Rector is elected from among full professors serving at Italian universities, following the submission of official nominations. Professors who are not able to ensure six years of service before the date of retirement are excluded from eligibility for the office of Rector (Law No. 240/2010, Article 2, Paragraph 11).
  4. The Rector serves for a single six-year, nonrenewable term of office
  5. Throughout the term of the office, the Rector has the right to request a limitation of his/her teaching activities.
  6. The electorate consists of:
    - a) By all full professors and researchers, the number of which is indicated by ND;
    - b) by all technical-administrative staff and tenured managers, the number of which is indicated by NT. Each vote in this category shall be weighted so that the total number of votes available for that category represents 10 percent of those entitled to vote as referred to in paragraph (a) of this subsection;
    - c) by students, whose number is indicated by NS, who are members of the Student Council and students who are members of the Course Councils.

Each vote will be weighted so that the total votes available for students is equal to 5 percent of those eligible to vote as referred to in paragraph a) of this subsection.

The weights of votes in the categories referred to in paragraphs b) and c) of this subsection, calculated at the constitution of the electoral lists, based on the formulas below, shall be standardly rounded up to the second decimal place.

The weights of votes by technical-administrative staff and tenured managers, PT, and students, PS, will be calculated based on the following formulas, respectively:

$$P_T = 0.10 \frac{N_T}{N_1} \quad P_S = 0.05 \frac{N_S}{N_2}$$



The Rector is elected by an absolute majority of the voting participants in the first two rounds, which are considered valid if at least an absolute majority of full professors and researchers participate.

In the circumstance of non-election, a runoff is held between the two candidates with the highest consensus in the second round: the runoff is valid if at least 40 percent of full professors and researchers vote.

In the event of a tie vote in the runoff, the candidate with greater seniority as a first rank professor shall prevail, and in the event of equal seniority in the rank, the more senior candidate shall prevail.

Voting shall take place fifteen days apart. The elected candidate is appointed by the Minister.

7. The Rector appoints two or more Pro-Rectors from among the university's full-time, first-ranking professors, and appoints:

- a) a Deputy Pro-Rector, who will replace him/her in all his/her duties in case of absence or temporary inability;
- b) a Pro-Rector with delegation to the Residential Center.

Pro-Rectors exercise the functions of the Rector, including signing relevant acts.

The Rector, in the exercise of his/her competencies, may avail of the collaboration of other full professors and researchers of the university chosen by him/her, to whom he/she may delegate specific activities, without power of signature.

The Deputy Pro-Rector, the Pro-Rector with delegation to the Residential Center, any other Pro-Rectors and the delegates mentioned above shall be appointed by the Rector by own decree.

The Rector can revoke the above appointments at any time.

Pro-Rectors and delegates lapse concurrently with the termination of the Rector's term of office.

#### *Art. 2.3 – Scientific and disciplinary Macro-areas*

1. In order to proceed with the constitution of the Academic Senate so as to ensure the representation of the different scientific-disciplinary areas, the University of Calabria defines the following scientific-disciplinary macro-areas:

- Macro-area "Sciences," consisting of the following Areas of the CUN (National Council of Universities):
  - a) 01 – Mathematics and Information Technology;
  - b) 02 – Physics;
  - c) 04 – Earth Sciences.
- Macro-area "Life sciences", consisting of the following Areas of the CUN:
  - a) 03 – Chemical Sciences;
  - b) 05 – Biological Sciences;
  - c) 06 – Medical Sciences;
  - d) 07 – Agricultural and veterinary sciences.
- Macro-area "Technology", consisting of the following Areas of the CUN:
  - a) 08 – Civil Engineering and Architecture;
  - b) 09 – Industrial and information engineering.
- Macro-area "Humanities", consisting of the following Areas of the CUN:
  - a) 10 – Ancient, philological-literary and historical-artistic sciences;
  - b) 11 – Historical, philosophical, pedagogical and psychological sciences.
- Macro-area "Social Sciences", consisting of the following Areas of the CUN:
  - a) 12 – Legal science;
  - b) 13 – Economic sciences and statistics;
  - c) 14 – Political and social sciences.

#### *Art. 2.4 – The Academic Senate*

1. The Academic Senate:

- a) Makes proposals and expresses mandatory opinions on teaching, research and student services, also with reference to the university's three-year planning document, referred to in Art. 1- ter of Law Decree No. 7 of January 31, 2005, converted, with amendments, by Law No. 43 of March 31, 2005, as well as on the activation, modification or suppression of Departments,

- Connecting Structures, Courses, Locations, University and Inter-University Centers;
- b) Approves the University Regulations and the University Teaching Regulations, subject to the opinion of the Board of Directors, by a resolution adopted by both bodies on the favorable vote of the absolute majority of their members;
  - c) Approves, subject to the endorsement of the Board of Directors, the Regulations, including those falling within the competence of the Departments and Connecting Structures, regarding teaching and research, as well as the Code of Ethics;
  - d) Approves conventions in educational, scientific and cultural matters;
  - e) Performs coordination functions with the Departments and Connecting Structures;
  - f) Proposes a motion of no confidence in the Rector to the electoral body, by a majority of at least two-thirds of its members, no sooner than two years from the beginning of Rector's mandate;
  - g) Expresses mandatory opinion on the annual and three-year budget and final accounts of the University of Calabria;
  - h) Gives mandatory opinion on the appointment of the General Manager;
  - i) Appoints four internal and one external components as members of the Board of Directors and, in accordance with the procedures set forth in Article 2.5, Paragraph 3 c) and d), proposes the names of one internal and one external components for the same Body to the Rector;
  - j) Appoints six members of the university's Evaluation Board;
  - k) Makes decisions, upon the Rector's proposal, on violations of the Code of Ethics, when they do not fall within the competence of the Board of Discipline by imposing the sanctions referred to in Article 1.4, paragraph 6, letters d) and e);
  - l) Delivers opinions to the Board of Directors on proposals for the appointment of professors and researchers;
  - m) Expresses opinions on the awarding of teaching contracts to foreign professors, researchers, scholars or professionals of high reputation in order to promote internationalization;
  - n) Annually approves the call for admission of students to the University of Calabria, defining the number of students to be admitted to each Educational Program, based on available resources, and clarifying the criteria for the drafting of ranking lists;
  - o) Approves the Academic Calendar of educational activities, also based on the organizational and functional needs of the Residential Center;
  - p) Evaluates the requests and proposals submitted by the Student Council regarding the organization of teaching activities and their quality and makes appropriate resolutions in this regard;
  - q) Establishes the criteria for the allocation of spaces to be used for teaching and scientific activities, as well as for professors and researchers, in the perspective of harmonious distribution of all areas of activities;
  - r) Decides on applications for the affiliation of professors and researchers to each Department, subject to the mandatory opinion of the Departments concerned;
  - s) Decides on applications for the transfer of professors and researchers between departments;
  - t) Makes proposals to the Board of Directors, for decisions within its sphere of competence, and to the Director General concerning the distribution of technical-administrative staff and managers;
  - u) Approves official reports to be sent to the relevant Ministries;
  - v) Adopts the Charter of students' rights;
  - w) Evaluates, in consultation with the University Evaluation Board, the effectiveness of the choices made by the competent bodies in the areas of teaching, tutoring and equal access to university education for the adoption of any measures;
  - x) Proposes the establishment, transformation or abolition of Departments, Connecting Structures, Courses, Locations, University and Inter-University Centers to the Board of Directors;
  - y) Exercises all other powers delegated to it by the General and Special Regulations on university organization, the Bylaws and the Regulations of the University of Calabria, and not falling within the sphere of competence of the Board of Directors.
2. The Academic Senate shall be convened by the Rector, as a rule, at least once a month, and extraordinarily, when deemed necessary by the Rector or when a motivated request is made by at least

one third of its members or when requested by the Student Council.

The resolutions of the Academic Senate are implemented, within the scope of its competencies, by the Rector, who, if necessary, issues emergency measures, reporting them for ratification at the first useful meeting.

By July of each year, the Academic Senate approves the guidelines for the annual activity plan, providing recommendations to the Board of Directors.

The rules on the functioning of the Academic Senate are defined by the University Regulations.

3. The Academic Senate is composed of the following:

- a) by the Rector, who presides over it;
- b) by fifteen full professors or researchers, elected according to the rules set forth in Article 7.2 below, so as to comply with the different scientific-disciplinary areas in the university and to ensure the presence of at least one researcher and at least seven Department directors. The electorate consists of all professors and researchers in service at the University of Calabria on the deadline date for submission of nominations;
- c) by two representatives of the technical-administrative staff, who have both active and passive electoral rights;
- d) by four student representatives, whose active electorate consists of all students regularly enrolled at the university and whose passive electorate consists of students enrolled for the first time and first year beyond the allotted time to attain a degree in the Bachelor's, Master's and PhD programs of the University of Calabria, provided that this delay does not exceed one year,.

Resolutions of the Academic Senate are made in accordance with the provisions of Article 5.4, Paragraph 2 of these Bylaws; in the event of a tie vote, the vote of the President shall prevail.

Professors, researchers and members of the technical-administrative staff who fail to secure four years of service prior to the date of their retirement are excluded from eligibility for the office of members of the Academic Senate.

Members who fail to attend more than three consecutive meetings of the Academic Senate or to provide justification deemed adequate by the President shall be declared disqualified by order of the Rector (Law No. 240/2010, Art. 2, paragraph 1, letter s).

The following figures shall members of the Academic Senate with an advisory capacity and will be unable to affect the quorum:

the Deputy Pro-Rector, when not acting in place of the Rector, pursuant to Article 2.2, Paragraph 3 a);

the Director General or his/her delegate, acting as Secretary.

The Pro-Rector with delegation to the Residential Center and other Pro-Rectors, if any, participate in the meetings of the Academic Senate with an advisory capacity and without affecting the quorum, exclusively for agenda items related to the matters entrusted to them.

The Academic Senate holds office for four academic years, with the exception of student representatives, whose term lasts two academic years.

All members of the Academic Senate are immediately renewable for one term only.

#### *Art. 2.5 – Board of Directors*

1. The Board of Directors exercises the strategic, managerial, administrative and accounting functions of the University of Calabria. This is without prejudice to the management powers of Departments and service structures to which the Bylaws grant spending autonomy, as well as the powers granted by law to the Director General.

The Board of Directors has the following functions:

- a) approves, upon proposal of the Rector and subject to the opinion of the Academic Senate, the annual and three-year budget, the final balance sheet and the three-year planning document as well as the social budget;
- b) approves the annual and three-year budget and staff planning;
- c) arranges the transmission of both the annual and three-year budget and the financial statements to the Ministry of Education, University and Research and the Ministry of Economy and Finance;
- d) supervises the financial sustainability of activities and the preservation of movable and immovable assets of the University of Calabria;
- e) provides guidelines to the Director General on the overall management and organization of services, instrumental resources and technical-administrative staff of the university, as well as their tasks,

- insofar as compatible, as provided for in Article 16 of Legislative Decree No. 165 of March 30, 2001;
- f) decides, after consultation with the Academic Senate, on the establishment, modification or suppression of Departments, Connecting Structures, Courses, Locations, University and Inter-University Centers;
  - g) approves the Regulations for Administration and Accounting, prepared by the Director General by resolution adopted by an absolute majority of the members;
  - h) approves, after consultation with the Academic Senate, building and maintenance programs;
  - i) proves contracts and conventions that are not within the responsibility of any of the departments or the Director General;
  - j) confers the office of director general;
  - k) has disciplinary authority in relation to university professors and researchers;
  - l) approves the proposed call for professors and researchers issued by the Department;
  - m) expresses mandatory and binding opinion on amendments to the Bylaws and Regulations of the university, by resolution adopted by an absolute majority of the members;
  - n) approves the annual program of activities of the Residential Center;
  - o) endorses the annual Call for Services for the Residential Center;
  - p) approves, after consultation with the Academic Senate, the Regulations for the Use of the Facilities of the Residential Center;
  - q) approves the Residential Center's Call for Housing and the relevant ranking lists;
  - r) determines the amount of the monthly rental fee to be paid by assignees to the Residential Center;
  - s) approves the budget and financial statements of the Residential Center;
  - t) decides on all matters referred by the Pro-Rector with delegation to the Residential Center, by the Director of the Residential Center, and the President of the Joint Guarantee Committee;
  - u) deliberates on any other matter for which its intervention is provided for by the regulations of the university system.

The operating methods of the Board of Directors are set internally by special Regulations.

2. The Board of Directors is convened by the Rector, who presides over it, at least once a month on an ordinary basis and, on an extraordinary basis, when he or she deems it necessary or when a reasoned request is made by at least one third of its members, approximated by default.

The Director General implements the resolutions of the Board of Directors.

The Rector and the Director General, in cases of emergency, may take urgent measures, reporting them to the Board for ratification or approval at the first subsequent meeting.

3. The Board of Directors is made up of the following members:

- a) the Rector
- b) two student representatives, whose active electorate consists of all students regularly enrolled at the university and whose passive electorate consists of students enrolled for the first time and first year beyond the allotted time to attain a degree the Bachelor's, Master's and PhD programs of the University of Calabria.
- c) five members from the university, selected from a list of names drawn up on the basis of a public notice, including four members proposed by the Rector and appointed by the Academic Senate and one member proposed by the Academic Senate and appointed by the Rector. The nominating Body also checks the requirements of proven management skills or high scientific and cultural qualification of candidates; they are appointed to the Board of Directors by Rector's decree.

If the Rector or the Academic Senate do not appoint one or more of the five members proposed by the other Body, as many names on the list formed under this paragraph, letter c) shall be submitted for appointment.

- d) two members not belonging to the ranks of the University starting from the three years preceding the designation and for the entire duration of the appointment, selected from a list of names drawn up on the basis of a public notice; one member shall be proposed by the Academic Senate and appointed by the Rector, and the other shall be proposed by the Rector and appointed by the Academic Senate. The Nominating Body also checks the requirements of proven management skills or high scientific and cultural qualification, for both candidates; the candidates are appointed to the Board of Directors by rector's decree.

If the Rector or the Academic Senate fail appoint the member proposed by the other Body, another name on the list formed pursuant to this paragraph letter d) shall be submitted for the new appointment.

Notices under c) and d) shall be published by the Director General.

Appointment of members of the Board of Directors must comply with the constitutional principle of equal opportunities for men and women in access to public offices.

Resolutions of the Board of Directors shall be passed in accordance with the provisions of Article 5.4, Section 2 of these Bylaws; in the event of a tie vote, the vote of the President shall prevail.

The term of office of the Board of Directors is three years.

The mandate of each member, renewable only once, lasts three years, with the exception of the mandate of student representatives, that lasts two years.

However, university and non-university members shall lose their position at the end of the second month following the expiration of the term of office of the Rector.

If one or more of the five internal members and two external members prematurely cease to hold office, the procedures provided for designation, as set forth in subparagraphs c) and d) of this paragraph shall be implemented.

Professors, researchers and internal members who will not be able to ensure three years of service before the date of retirement cannot be selected as members of the Board of Directors.

Members who fail to attend more than three consecutive meetings of the Board of Directors or to provide justification deemed adequate by the President shall be declared disqualified by order of the Rector (Law No. 240/2010, Art. 2, paragraph 1, letter s).

The following figures shall members of the Board of Directors with an advisory capacity and will be unable to affect the quorum:

the Deputy Pro-Rector, when not acting in place of the Rector, pursuant to Article 2.2, Paragraph 3 (a);  
the Director General or his/her delegate, acting as Secretary.

The Pro-Rector with delegation to the Residential Center and other Pro-Rectors, if any, participate in the meetings of the BoD with an advisory capacity and without affecting the quorum, exclusively for agenda items related to the matters entrusted to them.

#### *Art. 2.6 – Elective offices in the Academic Senate and nominations to the Board of Directors.*

1. To be elected in the Academic Senate and appointed in the Board of Directors, full professors and researchers must have opted for full-time position.
2. With the exclusion of the Rector, membership in the Academic Senate is incompatible with a position in the Board of Directors.

#### *Art. 2.7 – Board of Auditors*

1. A Board of Auditors is established at the University of Calabria, as the University's internal control body; it is composed of three board members and two substitute members. One of its board members, acting as the President, is chosen from administrative and accounting magistrates and state attorneys and is appointed by the Rector; a board member and a substitute member are appointed by the Ministry of Economy and Finance, while a board member and a substitute member are appointed by the Ministry of Education, University and Research.
2. Members are appointed by Rector's decree. Their term of office is three years and their mandate can be renewed once.
3. Employees of the University of Calabria cannot be appointed as members of the BoA
4. At least two members of the Board must be enrolled in the Register of Auditors.
5. The duties and manner of operations of the Board of Auditors are set forth in the Regulations for Administration and Accounting.
6. The Board of Directors establishes an annual allowance for members of the Board of Auditors.

#### *Art. 2.8 – Evaluation Board*

1. The University Evaluation Board is a collegiate and peer technical body within the University of Calabria, which, also by means of comparative analyses of costs and returns, monitors the following:
  - a) efficiency, cost-effectiveness, proper use of public resources, and effective management carried out by the administrative facilities of the university;
  - b) efficiency, effectiveness and congruity of the education provided in relation to the cultural and professional goals corresponding to the different levels and degrees, as well as the quality and quantity of the measures issued to support equal access to university studies implemented at the

University of Calabria also on the basis of the indicators identified by the joint faculty-student committees, referred to in Article 2, paragraph 2, letter g), of Law No. 240/2010;

- c) the research activity carried out by departments;
- d) the suitability of the scientific or professional curriculum of holders of teaching contracts referred to in Article 23, paragraph 1, of Law No. 240/2010;
- e) the quality and level of productivity of scientific research conducted in or promoted by the University of Calabria.

In connection with the activities of ANVUR (Italian National Agency for the evaluation of University and Research Institutes), the Evaluation Board carries out the functions referred to in Article 14 of Legislative Decree No. 150/2009, relating to the procedures for the evaluation of facilities and personnel, in order to promote merit and improvement of organizational and individual performance at University level, according to Universities' full autonomy and with their own organizational methods.

From a functional point of view, its activity focuses on management evaluation and falls between strategic planning and performance review.

2. The University Evaluation Board is appointed by the Rector and is made up of:

- a) six members mostly from outside the university, with well-established qualifications and experience in the field of evaluation, appointed by the Academic Senate;
- b) a student representative elected, in accordance with the procedures governed by the University Regulations for the Election of Student Representatives, from students enrolled for the first time and first year beyond the allotted time to attain a degree in the Bachelor's, Master's and PhD programs of the University of Calabria.

The Coordinator is appointed by the members of the Evaluation Board from the members referred to in a) above.

3. The curriculum vitae of the members of the Evaluation Board is publicly posted on the university's website.

4. Decisions of the University Evaluation Board are made by a majority vote of eligible members.

5. Members referred to in paragraph 2, letter a) above, shall serve for a three-year term from the Rector's appointment and can be consecutively re-elected, only once.

6. Should a member referred to in Paragraph 2 letter a) above, cease to hold office for any reason, a new appointment shall be made in accordance with the paragraph above.

Term of office, forfeiture of office and methods of replacement of the student representative are regulated by the University Regulations for Elections of Student Representatives.

Pending replacement, the University Evaluation Board shall not interrupt its operation. The successor member shall serve for the time remaining, until the end of term of the students being replaced.

7. The Coordinator of the University Evaluation Board appoints a Deputy Coordinator from the members referred to in Paragraph 2 letter a) of this Article; the Deputy Coordinator replaces the Coordinator in all functions in case of temporary unavailability or absence. The Deputy Coordinator shall be appointed by the Rector by appropriate decree.

8. The Evaluation Board shall have its own Rules of Procedure, which may be amended upon the proposals of at least two members.

Amendments are approved by a qualified majority of the members of the Body and are sent to the Rector, who promulgates them or refers them to the University Evaluation Board within thirty days.

9. The University Evaluation Board has access to all data and information related to its evaluation functions; the administrative, teaching and scientific facilities of the University of Calabria to which such request is made have an obligation to prepare and provide data/information in a timely manner.

10. The documents of the University Evaluation Boards are public and the academic Bodies shall ensure their dissemination.

11. Failure on the part of the University Evaluation Board to transmit the report, data and information provided for in Art. 1, paragraph 2 and Art. 2, paragraph 1, letter c) of Law No. 370/1999 to the competent Ministry shall imply that the Rector of the University of Calabria may take legal action against individual members or jointly against all of them, to compensate for any damages suffered by the university.

12. The Board of Directors establishes an annual allowance for the members of the University Evaluation Board.

*Art. 2.9 – The Director General*

1. According to the guidelines provided by the Board of Directors, the Director General is the Body responsible, for the overall management and organization of the services, instrumental resources and technical-administrative staff of the university, as well as for the tasks provided for by the current regulations on management in the Public Administration.
2. The Director General:
  - a) supports the Rector within the availability limits defined by the Board of Directors and, in accordance with the University's strategic plan, in the drafting of the proposed three-year staff requirements plan and oversees its execution with reference to technical-administrative staff, in accordance with the guidelines issued by the Board;
  - b) confers and revokes managerial appointments, directing, coordinating and supervising the activities of the heads of technical-administrative offices and services, including the power of substitution in case of their inaction;
  - c) defines the objectives and oversees the implementation of the programs to be pursued by the executives in light of the strategic guidelines established by the Board of Directors, including the adoption of measures for the acquisition of necessary goods and services;
  - d) annually evaluates the performance of managers, based on the criteria and methods established by the University's performance measurement and evaluation system;
  - e) adopts measures related to the organization of offices and technical-administrative services in compliance with the University Regulations and the strategic guidelines set by the Board of Directors; collaborates for this purpose with the directors of teaching, scientific and service units for personnel management by promoting constant coordinating action;
  - f) supervises the activity of staff organization and management, as well as the handling of labor and union relations, in compliance with the National Collective Labor Agreement for the sector;
  - g) exercises disciplinary action against managers in accordance with the applicable regulations;
  - h) provides the Board of Directors with both the university's Three-Year Organizational Performance Plan and the annual final report on organizational and individual results achieved in relation to individual programmed objectives and resources, by keeping track of deviations, if any.
3. The Director General is appointed by the Board of Directors upon proposal of the Rector, after consultation with the Academic Senate. The person is chosen from figures of high professional qualification and long-standing proven experience in managerial functions.

The position of General Director, conferred by entering into a fixed-term employment contract under private law, lasts maximum four years and it is renewable.

The appointment expires, however, at the end of the second month following the expiration of the term of office of the Rector.
4. The annual performance evaluation of the Director General is approved by the Board of Directors, upon the proposal of the Evaluation Board, in agreement with the Rector.
5. The Director General participates in meetings of the Academic Senate and the Board of Directors with an advisory capacity and without affecting the quorum.
6. The Director General performs the duties assigned to him or her by law, by Regulations, and these Bylaws.

*Art. 2.10 – Student Council*

1. The Student Council is the permanent representative body of the students in their relations with other bodies of the University of Calabria.
2. It is the responsibility of the Student Council to carry out the following tasks.:
  - a) making proposals to the Departments and the Academic Senate on the organization of educational activities and their quality;
  - b) expressing opinions on educational regulations, services organization, implementation measures on equal access to studies and the organization of tutoring;
  - c) making proposals to the Rector for the drafting of the Budget of the University of Calabria;
  - d) submitting proposals and contributing to the organization of leisure activities in the Residential Center and Sports Centers;
  - e) participating in the organization of elections of student representatives in university bodies;
  - f) exercising all other powers delegated to it by the General and Special Laws on University Organization, the Statute and the General and Special Regulations of the University of Calabria.

3. The University of Calabria shall provide the logistic support of staff and finance necessary for the functioning of the Student Council.
4. The rules for the functioning of the Student Council are defined by ad-hoc regulations.
5. Such regulations include the election of a President. This person shall be chosen from the Student Council and shall represent it for all purposes.
6. Bodies to which the opinions and proposals of the Student Council are addressed must give reasons for any dissenting decisions they make.
7. The Student Council holds office for two years and is composed of students who are members of the representations in the Department Councils, the Board of Directors, the Academic Senate and the Sports Committee of the University of Calabria University.

*Art. 2.11 – Disciplinary Board*

1. The Disciplinary Board performs investigative functions in the context of disciplinary proceedings brought against professors and researchers and expresses a conclusive opinion thereon. Its functions are performed free of charge.
2. It is made up of three full professors, three associate professors and three researchers, participating as full members; all of them shall work full-time and have at least five years of seniority in their roles. Two-thirds of the members of the Board of Discipline are appointed by the Academic Senate subject to the consent of the persons concerned from professors outside the university; the internal members, on the other hand, are elected by the relevant electoral body in the manner governed by the appropriate regulations.
3. For each of the categories indicated in paragraph 2 of this article and in accordance with the requirements therein, the Academic Senate also appoints three substitute members, including a full professor, an associate professor and a researcher, who will take office in lieu of regular members in cases of inability or incompatibility.
4. The Disciplinary Board is divided into three sections, each consisting of three full members and an alternate member. The first section is made up of four full professors: three are regular professors and one is an alternate, and they will intervene only in matters related to full professors; the second section consists of four associate professors: three of them are regular professors and one is an alternate and they will intervene only in matters related to associate professors; the third section consists of four researchers, three of whom are regular researchers and one is an alternate and they will intervene only in matters related to researchers.
5. Full and alternate members of the Board of Discipline are appointed by decree of the Rector.
6. The term of office of the full and alternate members of the Disciplinary Board is three years.
7. The Rector has the responsibility to initiate disciplinary proceedings; for any matter that may give rise to the application of a sanction more serious than censure, the Rector shall transmit the documents to the Disciplinary Board, formulating a reasoned proposal within thirty days from assessment of the circumstances. In cases of offenses committed by the Rector, the disciplinary power is vested in the Dean of the University.
8. The Disciplinary Board expresses its final opinion within thirty days from the proposal, hearing the Rector or his delegate, as well as the professor or researcher subject to disciplinary action, possibly assisted by a trusted defender. The opinion of the Board, formulated both in relation to the relevance of the events at a disciplinary level and in relation to the type of sanction to be imposed, is forwarded to the Board of Directors for the adoption of the ensuing resolutions. The Board operates according to the principle of peer judgment, in accordance with the principle of cross-examination.
9. No later than thirty days after receiving the opinion, the Board of Directors, without any student representation, shall impose the sanction or order the proceedings to be closed in accordance with the binding opinion issued by the Disciplinary Board
10. The proceedings shall be terminated if the decision referred to in paragraph 9 is not made within one hundred and eighty days from the date of initiation of the proceedings.
11. The operating procedures of the Board of Discipline are established by special Regulations approved by the Academic Senate.

*Art. 2.12 – Joint Guarantee Committee*

1. In implementing the provisions of Article 21 of Law No. 183/2010, the University of Calabria establishes



the Joint Guarantee Committee for equal opportunities against discrimination and for the enhancement of the welfare of those who work and study.

2. The University of Calabria guarantees equal opportunities to access to studies, work, and research, in the career progression of professors, researchers and technical-administrative staff, committing itself to remove all direct and indirect discrimination based on gender, sexual orientation, ethnic origin, language, religious beliefs, political opinions, social and personal conditions.
3. It promotes the actions referred to in Article 1.4, Section 4 of these Bylaws.
4. It monitors the quality of the services offered by the Residential Center by carrying out or ordering inspections on the conditions of hygiene, health and safety of persons and property in the lodgings and related to canteen services, and informs the Board of Directors of the results in the times and manner provided for in its Regulations.
5. It ensures that the facilities of the Residential Center are used by eligible assignees.
6. It receives written complaints directly submitted by the users of the Residential Center or through the faculty residing therein and forwards them to the Board of Directors after considering them.
7. It expresses mandatory opinion to the Board of Directors on the appropriateness of the monthly rental fees to be paid to the Center by housing assignees.
8. The operating procedures of the Joint Guarantee Committee are established by special Regulations, approved by the Academic Senate.

### SECTION III - UNIVERSITY FACILITIES

#### *Article 3.1 - University Facilities*

1. The University of Calabria is divided into Departments which organize and manage teaching and scientific research activities.

The list of Departments is provided in Table A, and its update is under the responsibility of the Rector.

2. Each Department may set up Laboratories to support scientific research and/or teaching activities, according to the rules and within the limits provided by the University Regulations.

3. Interdepartmental Service Centers may be established for the purposes of providing support services to the teaching and scientific activities of the Departments.

Joint Service Centers are established for the provision of support services to the entire university community, including events promoted by the Residential Center.

For major scientific activities related to specific projects of at least five years' duration, involving several departments, Interdepartmental Research Centers may be established.

Centers for Experimentation and/or Scientific Documentation may be established for the collection, preservation and management of information and experimental materials concerning phenomena that are under investigation at the University.

The establishment of new facilities is approved by the Board of Directors, upon the proposal or mandatory opinion of the Academic Senate.

Resources, in terms of personnel, space, and funds, required for the activity of new teaching and research facilities must be expressly indicated in the proposals submitted. In particular, those needed for the activation of Interdepartmental Research Centers must be guaranteed by the Departments, which promote their establishment.

For Interdepartmental Research Centers, however, administrative autonomy is excluded.

For other Centers, management will be provided by the personnel of the proposing Departments, for the first three years since their establishment.

Departments proposing the creation of Interdepartmental Research Centers will have to ensure their financial support.

The University Regulations define the procedures for the establishment and management of the different types of facilities. The same Regulations also outline the criteria and procedures for their possible deactivation.

4. Coordinating Structures, fulfilling the functions of optimization and rationalization of teaching activities, can be set up among several Departments grouped according to disciplinary affinity criteria.

5. In order to carry out teaching and research activities of mutual interest, the University of Calabria may determine forms of collaboration with other Universities and with both public and private Bodies.

The procedures for their establishment and management are defined by the University Regulations. In addition to the provisions of the regulations in force, the University of Calabria does not entrust orders for consideration, nor does it purchase products from the Consortia of which it is a part, before three years after joining.

#### *Art. 3.2 – Departments*

1. The Department is the facility responsible for carrying out scientific research, teaching and training activities, as well as activities connected with or additional to the aforementioned that are addressed to the external community.

The Department is the organizational body of one or more research fields that are culturally related or homogeneous in terms of purpose or method.

The Department may envisage the establishment of internal articulations for scientific-disciplinary fields that are homogeneous in terms of purpose or research methods, referred to as Sections.

The Department's Regulations govern the organization of the Sections, in compliance with the general criteria for their operation set forth in the University Regulations.

The formation of Sections does not involve changes in personnel allocation or new expenditures.

Based on the founding cultural project, the same scientific-disciplinary field is encompassed in one, or at most, two Departments.

Any exception to this stipulation is subject to the authority of the Academic Senate.

The Department promotes and coordinates research and teaching activities while respecting the autonomy of each professor and researcher and their right to have direct access to research funding from public or private Bodies.

Departments have Regulations for their own management and may create Coordinating Facilities. Degree and Master's Degree Courses, Schools of Specialization, as well as University Master's Courses, Postgraduate Courses, Schools and Doctoral Courses are under their authority.

The Department:

- a) formulates the proposal for the call of first and second rank professors, with an absolute majority vote of the first rank professors for the call of first rank professors, and of the first and second rank professors for the call of second rank professors;
- b) formulates the proposal for the call of temporary researchers with an absolute majority vote of the first- and second-rank professors;
- c) supervises the planning and use of resources allocated to education and research;
- d) manages the teaching facilities;
- e) coordinates teaching activities, verifies their effectiveness for the Degree Courses under its responsibility, and collaborates in the management of other Degree Courses in the provision of teaching activities, and if required, it uses coordinating facilities.

2. The Department is the affiliation facility for professors and researchers, subject to the proposal of the Department Council and approval of the Academic Senate.

The Department is also affiliated with:

- a) holders of research grants;
- b) adjunct professors whose research or teaching falls within the scientific disciplinary areas embedded in the Department itself;
- c) students enrolled in PhD Courses or Schools activated in the Department;
- d) technical and administrative staff working in the facility;
- e) students in compliance with the procedures set forth in the Department's Regulations.

3. The Department has administrative and managerial autonomy within its own budget and autonomy of expenditure in compliance with the accounting principles related to the University's unified budget as referred to in Law No. 240/2010 and has staff for its own operation. This decentralization is executed in the form provided for in the Regulations for Administration and Accounting.

4. The Department, in compliance with its institutional purposes, may stipulate contracts and agreements with public administrations and with public and private bodies, and may provide services in favor of third parties, in accordance with the procedures defined in the University Regulations.

5. Departments may be established with a minimum number of fifty full professors and researchers in service at the time the proposal for establishment is formulated.

Professors and researchers who should be placed in retirement in the academic year when the

Departments are formally established are excluded from this count.

6. The Bodies of the Department are the following:

- a) the Director;
- b) the Council;
- c) the Board
- d) the Joint Teaching Committee of professors and students.

The Director:

- a) represents the Department;
- b) presides over the Board and the Council and ensures the implementation of their respective deliberations;
- c) promotes the activities of the Department, with the cooperation of the Board;
- d) monitors departmental compliance with the laws, Bylaws and Regulations;
- e) liaises with the other Bodies of the University of Calabria;
- f) exercises all other powers deriving from the regulations in force.

The Director is elected from the full and extraordinary professors affiliated with the Department.

In the event of unavailability of first-rank, full professors, or also in the event of failure to reach the quorum required in the University Regulations for the aforementioned election, for two votes, the passive electorate for the office of Director of the Department is extended to second rank professors.

The active electorate consists of all members of the Department Board.

The election is accomplished by an absolute majority of those entitled to vote in the first two rounds of voting; in case of no election, a runoff is held between the candidates with the highest number of votes in the second round of voting, and in case of a tie, the most senior in tenure shall prevail.

The voting procedures are defined by the Department Regulations. The director-elect is appointed by decree of the Rector.

The Director holds office for four academic years and is immediately eligible for re-election once. Notwithstanding the provision of Article 7.1, Section 6-bis below, if the four-year term of the Director is interrupted before the three-year term, a new Director shall be elected, whose term lasts until the expiration of the interrupted term.

If the four-year term of the Director ends after the three-year term, the Vice-Director is appointed to take over until the natural expiration of the term.

The Director designates a Vice-Director from among the tenured professors of first or second rank affiliated with the Department. The Vice-Director is appointed by decree of the Rector and participates in an advisory capacity only to the Council's activities.

The office of Secretary has a four-year term and is assigned by the General Director upon the proposal of the Department Director, after consulting the Council, to an employee who meets the necessary requirements established in the University Regulations and with at least a D category position.

7. The Council is the Planning and Management Body of the Department's activities.

It is made up of tenured professors, researchers, the secretary, the latter with an advisory vote, representatives of technical-administrative staff, research grant holders and students enrolled in Degree Courses, Master's Degree Courses and PhD courses that may be offered by the Department. The number of representatives, how they are elected and how the Board operates are defined by the Department Regulations.

The same Regulations must indicate the scientific-disciplinary fields within the Department's competence. The Academic Senate evaluates the proposal concerning the scientific-disciplinary fields concurrently with the approval of the Department Regulations, subject to the favorable opinion of the Board of Directors.

The Board may delegate part of its powers to the Council.

8. The Council assists the Director and lapses upon expiration of the term of office, or upon termination for any reason, of the Director.

The procedures for the election and functioning of the Council are defined in the Department Regulations.

9. If the Department has not established a coordinating facility, the Joint Teaching Committee of professors and students is responsible for:

- a) carrying out activities to monitor the educational offer and the quality of teaching, as well as the student support activities provided by professors and researchers;
- b) identifying indicators for the evaluation of their results;
- c) delivering opinions on the activation and termination of Degree Courses.

Participation in the Joint Commission referred to in this section does not entitle to remuneration, emoluments, allowances or reimbursement of expenses.

The Joint Teaching Committee of professors and students is made up of an equal number of professors, researchers, and student representatives, respectively.

Department Regulations establish the size of the membership, the procedures for the election of members as well as the general rules of the functioning of the Commission.

10. The Departments established at the time of the approval of this Bylaws are listed in Table A.

11. Each professor and researcher are guaranteed the right to apply for affiliation with a specific Department.

12. Departments are deactivated by the Board of Directors upon the proposal or mandatory opinion of the Academic Senate, if the number of tenured full professors and researchers in office affiliated to them decreases below the limit established by Article 2, sub-section 2, letter b) of Law No. 240/2010.

Professors and researchers relocating to another department must maintain their new affiliation for at least five years.

13. The procedures and conditions for the establishment, activation, and deactivation of Departments, as well as the procedures for the exercise of the right of option by professors and researchers are defined in the University Regulations, within statutory provisions.

#### *Art. 3.3 – Degree Course Councils*

1. Departments with ongoing Bachelor's and Master's Degree Courses may propose the activation of Degree Course Councils

More than one first- and second-level Degree Courses may be affiliated to the same Degree Course Council according to the provisions of the University Educational Regulations.

2. The responsibilities of the Degree Course Councils, its membership and operational procedures are governed by the University Regulations.

#### *Art. 3.4 – Coordinating Facilities*

1. Two or more Departments grouped in relation to criteria of disciplinary affinity can propose the establishment of Coordinating Structures, hereinafter referred to as Schools, with functions of coordination and rationalization of teaching activities and management of shared services, pursuant to Article 2, subsection 2, letter c) of Law No. 240/2010.

2. The establishment, activation and deactivation of the Schools are decided by the Board of Directors following the mandatory opinion of the Academic Senate.

3. The organizational modalities of the Schools are set by agreement between the sponsoring Departments, in compliance with the provisions of Article 2, subsection 2, letter f) of Law No. 240/2010.

The functions and organizational arrangements of the Schools are governed by the University Regulations.

#### *Art. 3.5 - Schools of Specialization*

1. In pursuance of specific legal regulations or European Union directives, the University of Calabria establishes Schools of Specialization which provide students with knowledge and skills for duties required in the fulfillment of specific professional activities.

2. The regulations for the operation of each School are set by the Regulations provided for in Article 5.3 hereunder.

#### *Art. 3.6 - Doctoral Courses and Schools*

1. The University of Calabria establishes Ph.D. Courses and Schools in order to provide the required skills to perform activities of high scientific qualification at universities, public Bodies or private Entities.

2. Ph.D. Courses and Schools are governed by the respective Regulations, referred to in Article 5.3 below.

#### *Art. 3.7 - Teaching commitment of professors and researchers*

1. The teaching commitment of professors and researchers is determined by the University Regulations.

#### *Art. 3.8 - University Library System*

1. The University Library System comprises the Area or Interdepartmental Libraries and any service facilities.

The Library System is a set of facilities coordinated by the Library Coordination Committee. Library facilities are aimed at:

- a) acquisition, preservation and use of documents for specific subject areas, categories of users or particular purposes in support of research and teaching activities;
  - b) creation, collection, retrieval, and processing of bibliographic and documentary information in both print and electronic media, through the digital library.
  - c) cataloging and preservation, with public access in a specific institutional repository, of the outcomes of research work carried out by the University of Calabria.
2. The University Library System may have administrative autonomy, according to the terms of the Regulations for Administration and Accounting.
  3. The rules for the bodies, coordination and interconnection of the University Library System are outlined in the University Regulations.

#### *Art. 3.9 - Higher and Advanced Training Schools*

1. The University of Calabria establishes Higher Schools and Advanced Postgraduate Training Schools incardinated in the Departments.
2. The regulations set forth in the University Regulations, in the University Educational Regulations, in the Regulations for Administration and Accounting, as well as in any other Regulations of the University of Calabria in which the School is listed among the recipient structures, apply to the Higher and Higher Education Schools.

### **SECTION IV – FINANCIAL AND ACCOUNTING AUTONOMY**

#### *Article 4.1 - Regulations for Administration and Accounting*

1. The administrative and accounting activities of the University are governed by special Regulations, issued by decree of the Rector after deliberation of the Board of Directors in conjunction with the General Director, after consultation with the Academic Senate.
2. The Regulations for Administration and Accounting regulate:
  - a) the management criteria based on the fundamental principles of accounting, the administrative and accounting procedures, as well as the related functional responsibilities to ensure the promptness and efficiency of the University's economic, patrimonial and financial management, the budgetary sustainability and adherence to its balance;
  - b) the procedures governing negotiating operations;
  - c) asset management and inventory procedures;
  - d) control systems.
3. The Regulations provide for insurance coverage for the reimbursement of legal expenses incurred by members of the University of Calabria, and identified by the Board of Directors, against whom criminal, civil, and administrative actions are filed, pertaining to the fulfillment of their institutional functions and activities, whenever a final acquittal judgment is entered.

Interested parties should submit a documented application indicating the total amount, which, in any case, may not exceed the amount of the fees endorsed by the Professional Associations, in order to be eligible for the reimbursement of legal expenses.

#### *Article 4.2 - Management and Expenditure Autonomy*

1. Management and expenditure autonomy is conferred on the facilities specifically listed in the University Regulations as well as on those to which the Board of Directors gradually assigns such competence.
2. Management procedures and related inspections are governed by the Regulations for Administration and Accounting.

#### *Article 4.3 - Office allowances and attendance fees*

1. For participating in the meetings of the Board of Directors and the Academic Senate of the University of Calabria, members who do not benefit from any other allowance of office shall receive an attendance fee; the amount is annually established by the Board of Directors.
2. For the offices of Rector, Deputy Pro-Rector, Pro-Rector delegate of the Rector to the Residential Center, Department Director, Chairman of the Central Guarantee Committee as well as for any other Pro-Rectors, an annual allowance is provided as established by the Board of Directors of the University of

Calabria.

3. Members of the University Evaluation Board and the Board of Auditors are granted a work allowance established annually by the Board of Directors of the University of Calabria. Office allowances are not cumulative.

#### *Art. 4.4 - Resources*

1. The Departments are beneficiaries of resources in the proportional ratio of their contribution to the overall performance of the University, in terms of teaching and research, through the same evaluation methodology by which the University of Calabria becomes the recipient of reward resources by the Ministry of Education, University and Research.

### **SECTION V – ORGANIZATIONAL AUTONOMY**

#### *Article 5.1 - Administrative Organization*

1. The University of Calabria autonomously defines the workforce of technical and administrative personnel necessary for the pursuit of its institutional purposes, adapting it to the evolving requirements of management and availability of resources, in compliance with current regulations.
2. The administrative organization of the University of Calabria is governed by law, by this Bylaws, by internal Regulations and by measures of a general purpose, in observance of the distinguishing principle between functions of policy and control, and functions of administrative, financial and technical management.
3. The organizational facility includes the General Director, executives, and technical and administrative staff.
4. The University of Calabria acknowledges, promotes and enhances the professionalism of technical and administrative personnel, ensuring their lifelong learning in relation to specific professional skills.

#### *Article 5.2 - Executives and Executive Responsibility*

1. The executives of the University of Calabria belong to the role of second-ranking executives.
2. The procedures and modalities established by the current legislation and collective agreements for the executive area, in addition to the provisions of this Bylaws and Regulations, are applied for the eligibility to the position of executive – assignments, duties, remuneration, mobility, responsibility, verification of results and other requirements.
3. Specifically, within the scope of their organizational competencies and responsibilities, executives collaborate with the General Director for the facilities they oversee, for the accomplishment of the objectives and programs outlined in the acts of the Governing Bodies. They participate in the formulation of these acts through preliminary activities, analysis and autonomous proposals and are directly responsible for their implementation, also through the adoption of acts that involve the Administration externally.
4. It is executives' responsibility to appoint those in charge of proceedings.
5. The acts and functions that the law, the Bylaws and the Regulations confer on the Rector, other academic bodies and the General Director are excluded from the authority of the executives.
6. Executive positions are established by the General Director, who is also responsible for any revocation. Executives who are not entrusted with a specific organizational responsibility carry out, on assignment by the General Director, supervisory, advisory, study and research duties or other assignments.
7. Executive positions are appointed for a fixed term.
8. The General Director, for proven and specific reasons of office, in compliance with the regulations in force on the subject, may assign managerial duties to employees of non-executive qualification who hold the most high-ranking positions within the offices of the University of Calabria and who are suitable to carry out the assignment temporarily.

#### *Art. 5.3 - Regulations*

1. The Regulations of the University enclose the rules relating to the overall organization of the University of Calabria, the procedures for the election of the Bodies, and specifies the procedures for implementing the general principles established by this Bylaws.  
The Regulations of the University are approved, by an absolute majority of the members, by the Academic Senate, subject to the favorable opinion of the Board of Directors and enacted by the same majority.

The University Regulations are issued by the Rector.

2. The University Teaching Regulations include the teaching regulations of Degree Courses and Schools of Specialization.

3. The University Teaching Regulations, the Teaching Regulations of the Degree Courses, the Teaching Regulations of the Schools of Specialization, the Regulations of the School of Higher Studies in Science of Public Administration, the Regulations of the Courses and Schools of Doctoral Programs, the Regulations of the Departments and Schools of Specialization are deliberated, upon the proposal of the qualified bodies of reference, by the Academic Senate, after the favorable opinion of the Board of Directors, and enacted by decree of the Rector.

#### *Article 5.4 - Validity of the assemblies of the Collegiate Bodies*

1. An absolute majority of the members is required for the effective constitution of the Collegiate Governing Bodies.

2. Resolutions are put forward by an absolute majority of those present, except if other provisions are made.

#### *Art. 5.5 - Disclosure of Acts*

1. The records of assemblies of the collegiate Bodies are public.

2. Excerpts of resolutions are available within 30 days from their enactment.

3. Every member of the University of Calabria has the right to obtain, upon request, excerpts of the records formally approved from the offices in charge.

4. In the light of the provisions of Article 1.2, Subsection 5, a designated office at the University of Calabria provides for the disclosure of the resolutions of general interest, adopted by the Board of Directors, the Academic Senate, the Student Council, and the other Bodies and Facilities of the University of Calabria, on the University website.

## **SECTION VI – THE RESIDENTIAL CENTER**

#### *Art. 6.1 - The Residential Center*

1. The Residential Center of the University of Calabria is an autonomous Expenditure Center, which is provided with funds allocated annually by the Board of Directors in addition to any other funds assigned with specific purposes to the University by public and private Bodies.

#### *Art. 6.2 - The Pro-Rector with delegation to the Residential Center*

1. The Pro-Rector with delegation to the Residential Center:

- outlines the management and development policy of the Residential Center. For this purpose, he/she submits a schedule of activities of the Residential Center for the following academic year to the Board of Directors of the University of Calabria by the 1st of March of each year, drawn up in agreement with the Director, and together with a detailed assessment of the relevant financial requirements.

Such program will contain a census of the expected availability of living facilities and a grounded proposal regarding the number of students to be housed in the Residential Center;

- enacts the Regulations for the Use of the Facilities of the Residential Center by his/her own decree, subject to the resolution of the Board of Directors of the University of Calabria;

- issues the calls for accommodation allocation;

- upon resolution of the Board of Directors of the University of Calabria, draws up the decrees for the allocation of accommodation;

- issues housing recovery injunctions; - coordinates the supporting activities provided to students by resident professors in the Residential Center;

- coordinates immediate interventions in case of accidents and disasters;

- issues sanctions as provided by the Regulations for the Use of the Residential Center and by the Board of Discipline in matters concerning the Residential Center;

- submits the monthly rental fee to be paid to the Residential Center by personnel with accommodation assigned, following the mandatory opinion of the Central Guarantee Committee, for approval by the Board of Directors of the University of Calabria;

- submits a report to the Rector on the performance of the Director of the Center every two years.

*Art. 6.3 - The Director of the Residential Center*

1. The Director is appointed by the General Director, after consultation with the Pro-Rector with delegation to the Residential Center, among the tenured staff of the University of Calabria, with the position of Executive.
2. The term of office corresponds to that of the Pro-Rector with delegation to the Residential Center.
3. The Director of the Residential Center:
  - collaborates with the Pro-Rector with delegation to the Residential Center in drafting the annual program of activities of the Residential Center;
  - requires the approval of the Board of Directors of the University of Calabria for a sum per unit for the expenses exceeding the amount annually established by the same Board during the approval of the budget;
  - is the keeper of the inventoried assets of the Residential Center;
  - is in charge of the preservation of the assets and the maintenance of inventories;
  - is responsible for the regularity and functionality of the canteen service;
  - manages the coordination between the administrative activities of the Residential Center and those of the University of Calabria;
  - is in charge of the rankings for accommodation allocations;
  - draws up, updates, and submits to the Board of Directors of the University of Calabria, by the 1st of July and the 1st of February of each year, the census of legitimate accommodation assignees.

*Art. 6.4 - Organization of the Residential Center*

1. The use of the facilities of the Residential Center is governed by special Regulations, approved by the Board of Directors of the University of Calabria.
2. These Regulations provide for sanctions, including the immediate revocation of the accommodation.
3. The technical and administrative services of the Residential Center are organized on the basis of criteria of management functionality and cost-effectiveness.  
Executives' fields of competence, duties, and responsibilities, as well as the staff, are defined for each organizational division.  
The Heads of Functional Areas report to the Pro-Rector with delegation to the Residential Center and to the Director of the Center.

*Art. 6.5 - Assets of the Residential Center*

1. The assets used by the Residential Center consist of estates owned by the University of Calabria.  
Until the achievement of the residential construction goals set forth in the following subsection, the Residential Center may use rented estates to house students.  
The number of students accommodated in the rented estates must not exceed the number established on the effective date of this Bylaws.  
The staff of the University of Calabria cannot be housed in rented properties under no circumstances.
2. The University of Calabria devotes part of its resources to the construction of new residences and other facilities necessary to carry out the activities referred to in subsection 3 of Article 1.1, and to the ordinary and extraordinary maintenance of existing ones.  
In planning the expansion of facilities, the Academic Bodies will provide for the possibility of housing students enrolled at the University of Calabria in their own estates.
3. The University of Calabria proceeds with the construction of new residences after acquiring a joint report documenting the situation of the Residential Center itself from the Pro-Rector with delegation to the Residential Center and the Chairman of the Central Guarantee Committee.  
The University of Calabria will carefully take into consideration the limit of urbanization indexes in relation to natural scenarios and environmental protection and will aim to perform educational activities in the given areas.
4. At the beginning of each academic year, the Pro-Rector with a delegation to act in the matters related to the Residential Center assigns, by own decree, the available accommodations allocated to students, according to a ranking provided by the Board of Directors of the University of Calabria, without prejudice to the conditions of merit provided for in the Call, where the economic conditions of student's household are preeminent.  
Residents are assured the provision of canteen, sports and leisure services made available by the facilities



of the University of Calabria for such purposes.

The payment of all services provided by the Residential Center is progressively proportional to the economic conditions of the household of the assignee student.

Conventions may be stipulated to insure health services.

*Art. 6.6 - Division into neighborhoods*

1. The Residential Center is divided into neighborhoods. All students and staff are assigned to a neighborhood for the use of services offered by the Center.

*Art. 6.7 - Management*

1. The Residential Center governs its administrative-accounting and asset management in accordance with the Regulations for Administration and Accounting.

## SECTION VII - FINAL AND COMMON REGULATIONS

*Article 7.1 - General rules for elective designations*

1. Voting for the election of the Rector, Department Directors, Schools of Specialization and other facilities, as well as Coordinators of the Councils of Degree Courses and Presidents of Schools, is valid, in the first two ballots, if an absolute majority of those entitled to vote have taken part (for elections of the Rector, an absolute majority of tenured professors and researchers), and, in runoff votes, if at least 40 percent of those entitled to vote have taken part (for elections of the Rector, at least 40 percent of tenured professors and researchers).

2. For the other facilities of the University of Calabria, the definition of the active and passive electorate and the methods of voting for the attribution of elective offices are defined by their corresponding Regulations.

3. In the elective designations provided for in this Bylaws, each eligible person can express only one preference.

4. In the sixth month prior to the expiration of the Rector's mandate, the Directors of Departments and Schools of Specialization and other facilities, as well as the Coordinators of the Councils of Degree Courses and of the Presidents of Schools, elections are called by the dean of the first-ranking professors of the University, Department, School of Specialization, Degree Course or facility concerned, respectively.

The dean provides for the constitution of the polling station and the designation of its chairperson, in the person of a first-rank professor.

5. No elective office can be hold for more than two consecutive mandates, with the exception of the Rector who holds office for a single term.

In the case of elective offices in collegiate Bodies and of early termination of the term of office, the newly elected person holds office until the conclusion of the interrupted mandate.

6. Re-election after two consecutive terms may only occur after a period equal to at least the length of a full term.

6-bis A full term of office is defined as one completed after two years.

7. Professors serving as Rector, Pro- Rector, Department Director or Pro- Rector delegate to the Residential Center must have exercised the full-time option or have submitted a prior declaration of option to that extent, which will be effective from the beginning of the term of office.

8. Assistant professors on the permanent roster and stabilized tenured professors, for the purposes of active and passive electoral eligibility, are equated with confirmed researchers.

9. Detailed rules will be set forth in specific Regulations concerning the elections of the representatives of the Technical-Administrative Staff and Students in the Academic Senate and of the Students in the Board of Directors, as well as the Coordinators of the Councils of Degree Course and the Presidents and members of the Councils of the Schools.

*Art. 7.2 - Regulations for the elective designations of the Academic Senate members*

1. For the elective designations of the fifteen tenured professors or researchers who are members of the Academic Senate, the active electorate includes all professor and researchers in office at the University of Calabria on the date of voting.

The following are elected:

- a) the researcher who obtains the highest number of votes;
- b) the seven department directors who receive most votes;
- c) the seven candidates who receive a majority of votes excluding those already elected under (a) and (b), provided that, among the total eight members already elected and the seven eligible candidates, there is at least one from each of the scientific-disciplinary macro areas defined in Article 2.3.

If  $n$  macro areas are not represented, only the  $7n$  most voted professors or researchers will be elected, following the first one already elected.

The remaining positions will be assigned to the professors and researchers from the unrepresented macro areas who obtained most votes.

#### *Art. 7.3 - Election of student representatives*

1. Only students enrolled for the first time and first year beyond the allotted time to attain a degree in the Bachelor's, Master's, and Doctoral Degree Courses at the University of Calabria, are eligible to stand for election in collegiate Bodies of the University of Calabria.
2. The office of representative in the Academic Senate and in the Board of Directors is compatible with that of representative in the Department Council.
3. For all students elected to University Bodies, the term of office lasts for two academic years and is renewable once.
4. Elections for the designation of student representatives are valid if at least fifteen percent of the eligible voters take part in the vote. If this percentage is not reached, the number of representatives is proportionately reduced.
5. Rules to regulate student elections and to ensure the freedom and secrecy of voting are deliberated by the Academic Senate, after consultation with the Student Council.

#### *Art. 7.4 - Closing rule*

1. If mandatory opinions are provided for in the articles of this Bylaws, they must be rendered by the relevant Bodies within a period of thirty days, starting from the date of application. Once this period has elapsed without the opinion having been rendered, it is interpreted as tacit consent.

#### *Art. 7.5 - Repealed articles of the previous Bylaws*

1. As of the effective date of this Bylaws, the following articles of the Autonomy Bylaws of the University of Calabria, updated by Rector's Decree No. 1761 of the 8th of June 2010, are expressly repealed:
  - a) Art. 2.6 - Coordination and Planning Committee
  - b) Art. 2.8 - The University Teaching Commission
  - c) Art. 2.9 - Student Orientation and Support Committee
  - d) Art. 2.10 - The Board of Arbitrators
  - e) Art. 3.2 - The Faculties
  - f) Art. 3.3 - The Dean
  - g) Art. 3.4 - The Council of Faculty
  - h) Art. 3.5 - The Council of the President
  - i) Art. 3.7 - Joint educational committees
  - j) Art. 6.4 - The Guarantee Committee

#### *Article 7.6 - Amendments to the Bylaws*

1. Any amendments to the Bylaws proposed by the Rector, the Board of Directors, the Departments, the Student Council, or signed by at least 10% of the total number of professors, researchers and members of the Technical-Administrative Staff in office at the University, are deliberated by the Academic Senate by an absolute majority of the members, subject to the favorable opinion of the Board of Directors, also approved by an absolute majority of the members, by the 31st of March of each year.

The Academic Senate must deliberate within sixty days.

If the amendments concern teaching regulations and, more generally, any issue related to the teaching organization, the opinion of the Student Council must be consulted, which must be expressed within thirty days.

Amendments to the Bylaws are enacted by the Rector in accordance with the procedures set forth in

current regulations.

## SECTION VIII – TRANSITIONAL RULES

### *Art. 8.1*

1. In order to align the term of office of the Academic Senate members, in compliance with the provisions of Article 2.4, subsection 3, in first instance, the terms of office of academic senators expire on the 31<sup>st</sup> of October 2025, with the exception of student membership.
2. In accordance with the provisions of Article 3.2, section 6, in order to align the term of office of directorial mandates with the senatorial ones, by-elections will be held to renew department directors' mandates expiring by the 1<sup>st</sup> of November 2024, until the 31<sup>st</sup> of October 2025.
3. Directors whose second mandate expires by the 31<sup>st</sup> of October 2024 may be eligible to run in the by-elections referred to in subsection 2, notwithstanding the prohibition set forth in Article 7, subsection 5 herein above. For all re-elected directors, the new term will not be counted for the purpose of the aforementioned prohibition.

**TABLE A**

## DEPARTMENTS

Department of Biology, Ecology and Earth Sciences - DiBEST  
Department of Chemistry and Chemical Technology – CTC  
Department of Culture, Education and Society - DiCES  
Department of Economics, Statistics and Finance “*Giovanni Anania*” - DESF  
Department of Pharmacy and Health and Nutrition Sciences  
Department of Physics  
Department of Civil Engineering  
Department of Environmental Engineering - (DIAM)  
Department of Computer, Modeling, Electronic and Systems Engineering -DIMES  
Department of Mechanical, Energy and Management Engineering - DIMEG  
Department of Mathematics and Computer Science  
Department of Business and Law - DiScAG  
Department of Political and Social Science – DiSpeS  
Department of Humanistic Studies

**TABLE B**

## LIBRARIES

Technical and Scientific Area Library  
Humanities Area Library “F. E. Fagiani”  
Interdepartmental Library of Economic Sciences